



Farmington Valley Arts Center
25 Arts Center Lane
Avon, CT 06001
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860.674.1877 fax
FVArtsCenter@gmail.com
ARTSEVAC.org

Consignment Agreement 2011

Artist's Code (FVAC use only) _____ Date _____

Artist's Name _____

Business Name _____

Make Checks Payable To: _____

Social Security /Fed. ID: _____

Mailing Address: _____

Shipping Address: _____

Phone: _____ Other: _____

Fax: _____ E-Mail: _____

Web Site Address: _____

Consignment Period _____

Extended Period to _____

1. Exhibition

The Artist appoints the Gallery to act as the Artist's liaison for the exhibition and sale of art works. The Farmington Valley Arts Center agrees to represent artwork by the above named Artist at the Fisher Gallery and/or the Drezner Visitors' Gallery during the consignment period. After this period the work may be returned at the discretion of either the Artist or the Gallery. If both the Gallery and the Artist agree to keep the work for sale through an agreed upon time that work and any additional work sent during that period will continue to be covered by this Agreement.

2. Commission

The Gallery shall receive a commission of 50% of the retail price of each work sold. For each sale the Gallery shall pay the Artist all proceeds due to the Artist on a quarterly basis if sales amount to \$50 or more. Otherwise, FVAC will compensate upon the request of the Artist.

3. Publicity and Marketing Material

The Gallery requests an Artist Statement, Resume and 4 professional digital images (at least 300 dpi in jpg format) or professional black & white photographs or colored slides with caption information: Name, Title, Media, Year, Approximate Size (Vertical x Horizontal x Depth) from the Artist. These materials must be received before or at the time of receipt of art work for exhibition.

4. Prices

Retail prices are to be set by the Artist, with consultation from the Gallery staff, when requested. The Gallery will sell work at the retail price recorded on the Record of Consignment, unless a new price is agreed to by both parties.

5. Insurance

All consigned art work will be insured by the Gallery from date of delivery to date of sale/return. In the event of loss or damage, which cannot be restored, the Artist shall be paid an amount equal to the commission that would have been paid had the art work been sold and the piece becomes property of FVAC.

6. Shipment / Holiday Show deliveries received at FVAC the third week of October.

7. Additional terms

- o Shipping/delivery of consigned work to the Gallery is the responsibility of the Artist. When return shipment of unsold work is necessary, it will be the responsibility of the Gallery.
- o If the Artist chooses to hand deliver works to the Gallery, an appointment must be made with the Gallery prior to the delivery date. This ensures that a Gallery representative will be available to check-in the Artist’s work and provide the Artist with a record of the delivery.
- o If the Artist decides to pick-up unsold works at the Gallery, a pick-up appointment will be set and agreed to by both parties. In the event that the Artist fails to pick-up consigned works after a three month period from the original scheduled pick-up date, the Gallery reserves the right to take ownership of the work.

The signers agree to the terms set forth by this document. This consignment agreement covers only those art works listed on the attached page(s).

Artist’s Signature_____ **Date**_____

Authorized Gallery Signature_____ **Date**_____

